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Agency Division

Prepared By Effective Date (MM/DD/YYYY)

Date (MM/DD/YYYY) Phone Fiscal Year (YYYY)

REQUEST FOR BALANCE SHEET ACCOUNT SETUP

Requested Balance Sheet Account #	Assigned Balance Sheet Account #	BS Name (30 Char)			Short Name (12 Char)		
BS Class	BS Category	Account Type	BS Group	Type of Return*	Type of Income**	Validate FBSA	Contributed
Cash Account	Reporting Category		Sweep Process		FASB Class	GASB Major	GASB Major

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NOTE: If a new Class, Category or Group are required, attach Form 105 "Class, Category, Type & Group Set-up".

Agency Approval	Date	Division of Finance Approval	Date	Entered By	Date
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